

Licensing and Regulatory Committee 12 June 2023

LICENSING ACT 2003 APPLICATION FOR A PREMISES LICENCE

Black Barn Farm, Norwich Road, Salhouse, Norwich, NR13 6QG

Report Author(s): Sarah Harris, email

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Portfolio Holder: Environmental Excellence

Ward(s) Affected: Salhouse

Purpose of the Report:

This report details an application for a Premises

Licence.

Recommendations:

The Sub-Committee must take such steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application.
- Modify the conditions of the licence, altering or omitting or adding to them.
- Reject the whole or part of the application.

1 SUMMARY

1.1 The Sub-Committee is requested, in accordance with the delegation of licensing functions contained in the Broadland District Council Statement of Licensing Policy, to consider an application for a Premises Licence in respect of Black Barn Farm. Norwich Road, Salhouse, Norwich, NR13 6QG.

2 BACKGROUND

- 2.1 An application has been received from Katie Williams.
- 2.2 The application consists of the following proposals as contained within the Operating Schedule received from the applicant:

Licensable Activity:

Films

Monday to Sunday 09.30 to 22.30 Indoors and Outdoors

For profit open air cinema screenings during the summer months (April to Sept).

During the winter months, for profit indoor cinema screenings (Oct to March). These would take place either in the ground floor Atrium or first floor event/café space.

Audience will never exceed 500.

Live Music

Monday to Sunday 11.00 to 00.30 Indoors and Outdoors

Live amplified music. However, this will not start on any day (either inside or outside the barn) before 11am.

This may be part of a ticketed or private event OR the live music performers will be paid by business owners as an ancillary part of a food festival or similar.

During winter months (April to Oct), live amplified music outside may run between 11am and 23.45.

During winter (Nov to March) when events will happen inside the barn, live music may run between 11am and 00.30.

Recorded Music

Monday to Sunday 09.00 to 00.30

Recorded amplified music. However, this will not start on any day (either inside or outside the barn) before 9am.

During warmer months (April to Oct), recorded amplified music outside may run between 9am and 23.45.

During winter (Nov to March) when events will happen inside the barn, recorded amplified music may run between 9am and 00.30.

Late Night Refreshment

Monday to Sunday 23.00 to 01.00 Indoors and Outdoors

To allow us to continue serving food and alcohol between the hours of 23.00 and 01.00.

Supply of Alcohol

Monday to Sunday 09.00 to 01.00 On and off the premises

Throughout the year 09.00 to 01.00 (the following morning).

2.3 It is proposed that the premises will be open as follows:

Monday to Sunday 09.00 to 01.00.

- 2.4 The application outlines the steps the applicant intends to take to promote the four licensing objectives, copy attached at **Appendix One**.
- 2.5 A plan showing the location of Black Barn Farm and the surrounding area is attached at **Appendix Two**.

3 RELEVANT REPRESENTATIONS

3.1 All relevant representations have to relate to one or more of the Licensing Objectives.

The Prevention of Crime and Disorder

The Protection of Children from Harm

The Prevention of Public Nuisance

Public Safety

3.2 The responses from the Responsible Authorities are as follows:

Police – representation resolved (see **Appendix Three**)

Environmental Health (Community Protection) – representation received (see **Appendix Four**)

Health and Safety – no representations

Fire Officer – no representations

Planning Officer – no representations received

Norfolk Local Safeguarding Children Board – no representations

Public Health Norfolk – no representations

Licensing Authority – no representations

4 OTHER PERSONS

- 4.1 Representations have also been received from other persons (Salhouse Parish Council). Please see **Appendix Five** for details of the representations. Representations have been received in objection to the application.
- 4.2 A response from the applicant has been sent to The Police, Environmental Health and the Parish Council. Please see **Appendix Six.**
- 4.3 All representations have been detailed in full. The Revised Guidance issued under section 182 of the Licensing Act 2003 (December 2022 edition) recommends (under the heading of "Relevant, vexatious and frivolous representations") the benefit of the doubt about any aspect of the representation should be given to the person making the representation. Sub-Committee will wish to carefully consider the representations and take into account only those matters which are relevant to the subject area of the representation.

5 PROPOSED ACTION

- 5.1 The Sub-Committee must determine this application with a view to promoting the Licensing Objectives.
- In making its decision, the Sub-Committee must have regard to guidance issued under Section 182 of the Licensing Act 2003 (as amended December 2022) and the Council's Licensing Policy. The Sub-Committee, will need to have regard to the Council's Licensing Policy which can be viewed here Broadland and South Norfolk (southnorfolkandbroadland.gov.uk). The Sub-Committee must also have regard to all of the representations made and the evidence placed before it.

6 ISSUES AND RISKS

6.1 **Resource implications** – The Council could incur costs in officer and legal representative time if a person is aggrieved by the decision of the Committee

- and pursues an appeal to the Magistrates' Court.
- 6.2 **Legal implications** There are no legal implications other than the issues detailed at 6.1 and 6.3.
- 6.3 **Equality implications** There are human rights implications associated with this matter. The interests of the applicant have to be balanced against the interests and protection of the wider community. Any actions proposed in respect of the application, must be proportionate to the matter under consideration, the decision making process must be transparent and the applicant must be given full opportunity to make representations. The Committee is therefore required to balance the interests of the applicant against the interests of the community and decide where the balance should lie.
- 6.4 **Environmental impact** In making their determination Committee is requested to ensure that the principals of the prevention of public nuisance licensing objective are upheld.
- 6.5 **Crime and disorder** In making their determination Committee is requested to ensure that the principals of the prevention of crime and disorder licensing objective are upheld.

7 RECOMMENDATIONS

- 7.1 The Sub-Committee must take such steps as it considers necessary for the promotion of the licensing objectives:
 - Grant the application.
 - Modify the conditions of the licence, altering or omitting or adding to them.
 - Reject the whole or part of the application.

APPENDICES

One Copy of Application

Two Location Plan

Three Comments from Police

Four Comments from Environmental Health
Five Comments from Salhouse Parish Council

Six Comments from applicant



Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Thorpe St Andrew, Norwich, NR7 0DU

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Refore completing this form please read the guidance notes at the end of the form. If you are

		this form by hand please write I e inside the boxes and written in											
You	You may wish to keep a copy of the completed form for your records.												
appt descr relev	I/We KATIE HANNAH WILLIAMS (Insert name(s) of applicant) apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 Part 1 – Premises details												
BLA	CK E	ess of premises or, if none, ordn ARN FARM H ROAD	mice survey ma	ip refe	erence or descrip	itian							
Post	town	SALHOUSE			Postcode	NR13 6QG							
Telep	shone	number at premises (if any)	N/A										
Non-	dome	stic rateable value of premises	N/A										
Part	2 - A	pplicant details											
Pleas	ie stat	e whether you are applying for a	premises licen	ce as	Please tick	as appropriate							
a)	an i	ndividual or individuals *	⋈		please comple	ite section (A)							
b)	a pe	rson other than an individual *											
	i	as a limited company/limited li-	dellity		please comple	rte section (B)							
	ii	as a partnership (other than limit	ted liability)		please comple	rte section (B)							
	iii	as an unincorporated associatio	n or		please comple	ts section (B)							
	iv	other (for example a statutory c	orporation)		please comple	te section (B)							
c)	a re	cognised club			please comple	rte section (B)							
d)	a ch				please comple	and the second second second							
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e)	the pro	oprietor α	f an edu	camonai es				please comp	dete section	(B)
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h)		ief officer nd and Wi		e of a poli	ce force in			please comp	dete section	(B)
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SECOND INDIVIDUAL APPLICANT (if applicable)

M r		Mrs		Miss	0	1	Mis			er Title (for mple, Rev)	
Surn	Surname First names										
Date	of birt	h			l a	m 18 ye	ers c	ild or	over	□ Ples	ase tick yes
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Telepi	hone n	umber (if any))							

E-mail address (optional)								
Part 3 Operating Schedule								
When do you want the premises licence to start?	DD MM YYYY 0 1 0 4 2 0 2 3							
If you wish the licence to be valid only for a limited period, when do you want it to end?	DD MM YYYY							
Please give a general description of the premises (please read guidance note 1) Large former agricultural barn that has now been converted into a mixed use space. The ground floor contains eight individual retail units, a toilet and shower block, as well as a large open plan atrium space. The first floor houses a large open plan space and a commercial kitchen. The hope is that this space will be filled by a cafe / restaurant. There are also public and staff toilets on the first floor. The site as a whole also houses a small caravan site (to the rear of the property), some horse stables and various fruit trees. There is hard standing car parking to one side of the barn, and a field close to the front of the barn that the public will be able to use in the summer.								
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.	NA							
	1112							
one time, please state the number expected to attend.	se?							
one time, please state the number expected to attend. What licensable activities do you intend to carry on from the premis	se?							
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one time, please state the number expected to attend. What licensable activities do you intend to carry on from the premis (please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Provision of regulated entertainment (please read guidance note 2) a) plays (if ticking yes, fill in box A) b) films (if ticking yes, fill in box B)	g Act 2003) Please tick all that apply							
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Provision of late night refreshment (if ticking yes, fill in box I)	8
Supply of alcohol (if ticking yes, fill in box J)	Ø
In all cases complete boxes K, L and M	

Plays Standard days and timings (please read			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	ce note 7)	Raka	(picase read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ance note 4)	
Tue					
Wed			State any seasonal variations for performing pla guidance note 5)	g <u>a</u> (please read	
Thur					
Fri.			Non standard timings. Where you intend to use the performance of plays at different times to the column on the left, please list (please read guidan-	ose listed in th	
Sat					
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Films		_	Will the exhibition of films take place indoors	Indoors	П
Standard days and timings (please read			or outdoors or both - please tick (please read	indoors	-
	(please noe note 7)	ead	guidance note 3)	Outdoors	
Day	Start	Finish		Both	Ø
Mon	09:00	23:30	Please give further details here (please read guide For profit, open air cinema screenings outside durin months (April - Sept).		
Tue	09:00	23:30	During the winter months, for profit indoor cinema March). These would take place either in the groun first floor event / cafe space. Audience will never exceed 500.	d floor atrium o	ж
Wed	09:00	23:30	State any seasonal variations for the exhibition of read guidance note 5) Outside during months of April - September. Inside during months of October - March.	<u>of films</u> (please	
Thur	09:00	23:30	manus during months of Centres - Marcia		
Fri	09:00	23:30	Non standard timings. Where you intend to use the exhibition of films at different times to those column on the left, please list (please read guidan	listed in the	Bur
Sat	09:00	23:30			
Sun	09:00	23:30			

Standa timings	sporting rd days ar s (please r ce note 7)	nd cad	Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			,
Sat			
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Boxing or wrestling entertainments Standard days and			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
100	(please note 7)	rad		Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guide	unce note 4)	
Tue					
Wed			State any seasonal variations for boxing or wres entertainment (please read guidance note 5)	ding	
Thur					
Fri			Non standard timings. Where you intend to use boxing or wrestling entertainment at different ti in the column on the left, please list (please read)	mes to those li	sted
Sat			,,	,	-
Sun					

Live music Standard days and timings (please read			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors					
timings (please read guidance note 7)			(piease read guidance note 3)	Outdoors					
Day	Start	Finish		Both	Ø				
Mon	11:00	00:30	Please give farther details here (please read guids Live amplified music. However, this will never star inside or outside the barn) before 11am. This may be part of a ticketed or private event OR.	t on day (either	Г				
Tue	11:00	00:30	performers will be paid for by the business owners of a food festival or similar.		part				
Wed	11:00	00:30	State any seasonal variations for the performant (please read guidance note 5) During warmer months (April - Oct), live amplifies						
Thur	11:00	00:30	may run between 11am and 23:45pm. During winter (Nov - March), when events will hap barn, live amplified music may run between 11am a	pen inside the					
Fri	11:00	00:30	Non standard timings. Where you intend to use the performance of live music at different times the column on the left, please list (please read gui	to those listed					
Sat	11:00	00:30							
Sun	11:00	00:30							

Recorded music Standard days and timings (please read			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors				
	ce note 7)		Quasie read gardence into 3)	Outdoors				
Day	Start	Finish		Both	Ø			
Mon	09:00	00:30	Please give further details here (please read guide Recorded amplified music. However, this will neve					
Tue	09:00	00:30	(either inside or outside the barn) before 9am.					
Wed	09:00	00:30	State any seasonal variations for the playing of recorded music (please read guidance note 5)					
Thur	09:00	00:30	During warmer months (April - Oct), recorded amp outside may run between 9am and 23:45pm. During winter (Nov - March), when events will hap barn, recorded amplified music may run between 9	pen inside the	m.			
Fri	09:00	00:30	Non standard timings. Where you intend to use the playing of recorded music at different times the column on the left, please list (please read gui	to those listed				
Sat	09:00	00:30						
Sun	09:00	00:30						

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors				
Day	Start	Finish		Both				
Mon			Please give further details here (please read guida	unce note 4)				
Tue								
Wed			State any seasonal variations for the performant read guidance note 5)	seasonal variations for the performance of dance (please not note 5)				
Thur								
Fri			Non standard timings. Where you intend to use the performance of dance at different times to the column on the left, please list (please read guidant	ose listed in th				
Sat			9	-r				
Sun								

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainme providing	nt you will be	
Day	Start	Finish	Will this entertainment take place indeers or	Indoors	
Mon			outdoors or both - please tick (please read guidance note 3)	Outdoors	
				Both	
Tue			Please give further details here (please read guida	ince note 4)	
Wed					
Thur			State any seasonal variations for entertainment of description to that falling within (c). (f) or (g) (p) guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the entertainment of a similar description to that (e), (f) or (g) at different times to those listed in t left, please list (please read guidance note 6)	t falling within	
Sun					

Standa	Late night refreshment Standard days and timings (please read		Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
10.000.000.000	ce note 7)	pa d	piease tiek (piease reau guitainee note 3)	Outdoors	
Day	Start	Finish		Both	Ø
Mon	23:00	01:00	Please give further details here (please read guide	ance note 4)	
			To allow us to continue serving food and alcohol be 23:00pm and 01:00am.	etween the hour	rs of
Tue	23:00	01:00	and the second s		
Wed	23:00	01:00	State any seasonal variations for the provision o refreshment (please read guidance note 5)	f late night	
Thur	23:00	01:00			
Fri	23:00	01:00	Non standard timings. Where you intend to use		
			the provision of late night refreshment at differe listed in the column on the left, please list (please		
Sat	23:00	01:00	note 6)		
Sun	23:00	01:00			

Standa	of alcoho rd days an	d	Will the supply of alcohol be for consumption <u>please tick</u> (please read guidance note 8)	On the premises	
	(please note 7)	ead		Off the premises	0
Day	Start	Finish		Both	2
Mon	09:00	01:00	State any seasonal variations for the supply of al guidance note 5)	cohol (picase r	cad
Tue	09:00	01:00	Throughout the year 09:00am - 01:00am (the follow	ving morning).	
Wed	09:00	01:00			
Thur	09:00	01:00	Non standard timings. Where you intend to use the supply of alcohol at different times to those is column on the left, please list (please read guidance	isted in the	or
Fri	09:00	01:00			
Sat	09:00	01:00			
Sun	09:00	01:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name KATIE HANNAH WILLIAMS
Date of birth:
Address:
Postcode
Personal licence number (if known) LN/000012692
Issuing licensing authority (if known) NORTH NORFOLK DISTRICT COUNCIL

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	09:00	01:00	
Tue	09:00	01:00	
Wed	09:00	01:00	Non standard timings. Where you intend the premises to be open
Thur	09:00	01:00	to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	09:00	01:00	
Sat	09:00	01:00	

Sun	09:00 01:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10).

ALL STAFF INVOLVED IN THE SALE OR SERVING OF ALCOHOL WILL BE WELL TRAINED AND WILL ADHERE TO THE 'THINK 25' RULE.

THE PROPOSED DESIGNATED PREMISES SUPERVISOR IS THE TENANT OF THE FARM SHOP (MARKED ON PLAN - GROUND FLOOR).

b) The prevention of crime and disorder

THE RETAIL UNIT THAT WILL BE SELLING LOCALLY PRODUCED WINES / SPIRITS / BEERS ETC AS PART OF THE FARM SHOP & DELI WILL BE SECURELY LOCKED OUTSIDE OF ITS REGULAR OPENING HOURS. ALL 'EXCESS' ALCOHOL STOCK WILL BE KEPT IN A SEPARATE LOCKED STORAGE CUPBOARD THAT IS ONLY ACCESSIBLE BY A FEW RESPONSIBLE KEYHOLDERS.

ENTIRE SITE IS MONITORED BY CCTV.

c) Public safety

NO ALCOHOL TO EVER BE DISPENSED DIRECTLY INTO MOUTHS OF CUSTOMERS. ALL STAFF WILL BE INSTRUCTED TO ADHERE TO THE 'THINK 25' GUIDELINE: CHECKING THE ID OF ANYONE WHO LOOKS YOUNGER THAN 25 YEARS IF THEY ARE ATTEMPTING TO PURCHASE ALCOHOL.

IF SERVING ALCOHOL, THE SAME AGE CHECK WILL BE CARRIED OUT AND NO ONE WILL CONTINUE TO BE SERVED IF THEY LOOK INEBRIATED.

TAP WATER TO BE AVAILABLE TO ALL CUSTOMERS.

Ø)	1 lbs	prevention	of publ	ie nuisance
-80° to	CONTRACTOR OF THE PARTY OF THE		- 42 1 H- II	No. of the second second second

ANY AMPLIFIED MUSIC	WILL BE PLAYED STRICTLY	IN ACCORDANCE	WITH
PERMITTED TIMES AND	NOISE LEVELS		

e) The protection of children from harm

NO ADULT ENTERTAINMENT OR SIMILAR TO BE CARRIED OUT ON THE SITE.
ANY FILMINGS WILL BE ADVERTISED WITH THEIR AGE CERTIFICATE AND ID
CHECKS WILL BE CARRIED OUT IF NECESSARY.
NO ALCOHOL TO BE SERVED TO ANYONE UNDER THE AGE OF 18 YEARS.

Checklist:

Please tick to indicate agreement

	I have made or enclosed payment of the fee.	
•	I have enclosed the plan of the premises.	\mathbf{Z}
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	Ø
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	Ø
	I understand that I must now advertise my application.	Ø
•	I understand that if I do not comply with the above requirements my application will be rejected.	Ø
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom	Ø
	(please read note 5).	

IT IS AN OFFENCE, UNDER SECTION ISS OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2016 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 - Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	 [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I

	am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	KATTE HANNAH WILLIAMS
Date	7 MARCH 2023
Capacity	APPLICANT

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

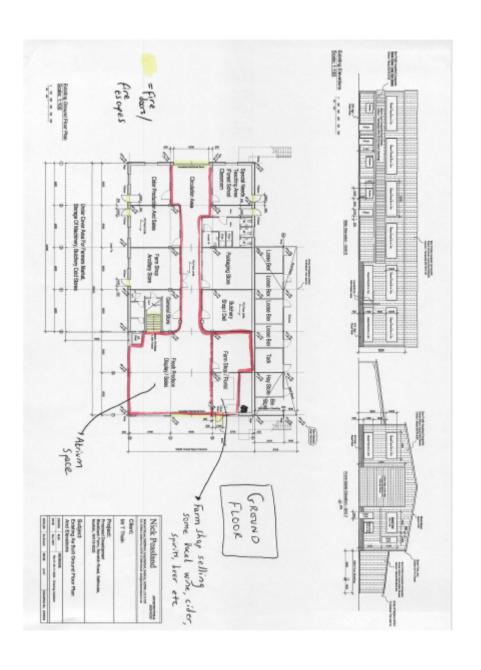
Date		
Capacity		
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)		
Post town	Postcode	
Telephone number (if any)		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)		

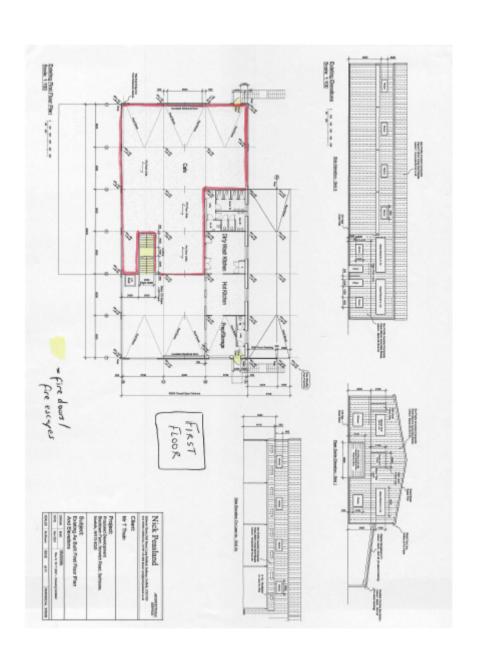
Notes for Guidance

misskhw@googlemail.com

Signature

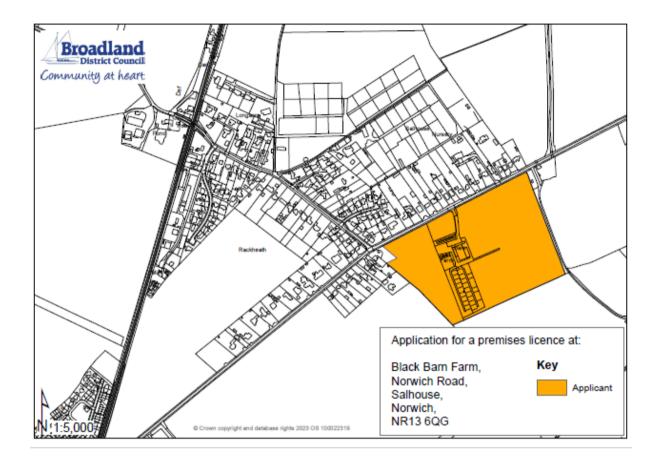
- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the







Appendix Two



Appendix Three

From: Bartram, Michelle Sent: 06 April 2023 22:12

To: Katie Williams

Subject: FW: new premises licence

Hello Claire

In relation to the premises licence application for Black Barn Farm, I would like to propose the following conditions are added to the premises licence:

- CCTV to be in operation and footage to record for a minimum of 28 days and be available to Police or licensing Authority on request.
- For public events which take place with regulated entertainment and anticipated participants of more than 499 at any one time, an event management plan will be submitted to the Safety Advisory Group at least 3 months prior to the event date.

This event management plan will include:

Access Management plan
Adverse Weather plan
Alcohol management plan
Communications plan
Crowd Management Plan
Emergency evacuation plan
Lighting plan
Medical plan
Risk assessments
Security and Stewarding plan
Site plan
Traffic management plan

With these conditions added there will be no objections.

I am still in discussions with the applicant to ensure the condition is workable for them

Kind regards

Michelle Bartram

Licensing Officer
Community Safety Operational Unit
Norfolk Constabulary
Bethel Street Police Station, Norwich, NR2 1NN

From: Katie Williams
Sent: 24 April 2023 17:35
To: Licensing Team (BDC)

Subject: Re: FW: new premises licence

Dear Claire / Licensing Team,

Thank you for your email.

Myself and the building owner have now spoken, and we can confirm that we are willing to accept these conditions being placed on the licence.

Kindest regards

Katie

From: Bartram, Michelle Sent: 25 April 2023 09:47

To: Licensing Team (BDC) < licensing.bdc@southnorfolkandbroadland.gov.uk >

Subject: RE: FW: new premises licence

Hello Claire

Thanks for the email, yes please accept this email as a withdrawal of my representation following this agreement

Kind regards

Michelle Bartram

Licensing Officer Community Safety Operational Unit Norfolk Constabulary Bethel Street Police Station, Norwich, NR2 1NN

Appendix Four

From: Adrian Nicholas Sent: 03 April 2023 17:22

To: Katie Williams

Cc: Licensing Team (BDC)

Subject: Premises licence application - Black Barn Farm, Norwich Road, Salhouse,

Norwich, NR13 6QG.

Dear Ms Williams,

The Community Protection Team has been consulted on your application for a premises license in respect of Black Barn Farm, Norwich Road, Salhouse, Norwich, NR13 6QG.

Having regard to your application form I regret to inform you that we have concerns about this application including:

- The application seeks to allow the showing of films outdoors and indoors between 9am and 11:30pm seven days a week with the potential for public nuisance to arise due to:
 - o The outdoor area being less than 50m from residential premises.
 - The potential disturbance from patrons and staff departing after the end of the event.
- The application seeks to allow the performance of live music and the playing of recorded music outdoors and indoors between 11am and 00:30am seven days a week with the potential for public nuisance to arise due to:
 - o The outdoor area being less than 50m from residential premises.
 - The proximity of the building to residential premises.
- The potential disturbance from patrons and staff departing after the end of the event.
 - The application seeks to allow the provision of late night refreshment between 11pm and 01:00am seven days a week with the potential for public nuisance to arise due to:
 - The outdoor area being less than 50m from residential premises.
 - The proximity of the building to residential premises.
 - The potential disturbance from patrons and staff departing after the end of the event.
- The application seeks to allow the supply of alcohol between 9am and 01:00am seven days a week with the potential for public nuisance to arise due to:
 - o The outdoor area being less than 50m from residential premises.
 - The proximity of the building to residential premises.

- The potential disturbance from patrons and staff departing after the end of the event.
- The application states that the measures to be taken for "The prevention of public nuisance" will solely consist of "Any amplified music will be played strictly in accordance with permitted times and noise levels" which is considered to be imprecise. For an application of this nature we would expect:
 - Clear and precise measures that will be taken to manage litter and refuse.
 - Clear and precise measures that will be taken to manage odour e.g. if food stalls (particularly BBQ's) could be located near residential premises.

Either:

An undertaking to submit a detailed noise management plan to the written approval of Broadland District Council prior to the implementation of the premises licence and an undertaking to implement the approved noise management plan in full. An example of a noise management plan submitted in relation to a planning approval requirement can be viewed on our website by going to the "Find a planning application" page (
https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application), clicking on the "South Norfolk and Broadland planning application search" button, entering 2018/0036 in the search box and clicking on the Search button. A Noise management plan is listed in the documents shown in the "Documents" tab.

Or

- Clear and precise measures that will be taken to control noise from the performance of live music and the playing of recorded music e.g.:
 - Noise monitoring arrangements to be implemented and the standards to be applied.
 - Arrangements to be implemented for receipt and investigation of resident complaints.
 - Clear and precise measures that will be taken to control noise from patrons and staff when departing – including the handling of taxis.
 - Clear and precise measures that will be taken to manage noise from patrons, especially when outdoors (e.g. during outdoor events, from smoking areas, when waiting for taxis).
 - Clear and precise measures that will be taken to control noise from the running of the events e.g. use of bins at night (especially for glass items), times of delivery and

removal of items from the site (particularly at night and including refuse collections).

I appreciate that you may not be intending to use the proposed premises licence to the full extent but we must consider it on the basis of what is applied for having regard that it could be used to its full extent e.g. if the business model changes or inf the licence is transferred. Thus we are unable to support this application as it currently stands. Clearly if you do not require everything included in the application, if the scope and number of events per year were limited to what is actually required then this may lessen our concerns.

Once you have had the opportunity to consider this email please feel free to contact me should you wish to do so.

Yours sincerely,

Adrian Nicholas.

Adrian Nicholas

Senior Community Protection Officer

On Tue, 4 Apr 2023 at 20:41, Katie Williams wrote:

Dear Adrian & Licensing Team,

Thank you very much for talking to me earlier today on the phone. It was very helpful to speak to you.

I have done some thinking about specifically what it is we would like to do 'events' wise at Black Barn Farm, and below are my thoughts.

I have presumed that selling alcohol in small quantities (predominantly Norfolk produced beers, ciders and wines) in my shop unit during its regular opening hours is not deemed contentious, so have not referenced that side of things in the below.

'Regular' Farmer's Market on the second Saturday of every month.

These are predominantly held within the barn itself, but occasionally some stalls are located around the front & rear facades of the barn as they are in food trucks (these have been coffee carts and an ice cream truck in the past). We have no intention for these Regular Farmer's Markets to have any music played either inside or outside. These always run from 10am - 1pm.

'Special' Farmer's Markets or Food Festivals

Perhaps three times a year - likely in May, August & December (for Christmas) - we would like to increase the number of stallholders at our regular events and make them a larger affair. The increased number of stalls will predominantly be made up of crafters, but there will also be more cooked food on offer - things like street food carts and horse shoe gin bars. We would ideally like to make the most of the weather and have stalls both inside and outside the barn and run the event from 10am until 6pm at the latest. For the Christmas event, we would like to be able to have a choir singing or perhaps a small band to get everyone in the festive spirit. At the August event, we would like to be able to have the option to have some live music, but we are happy to be guided by you as to a sensible volume. We really don't want it to be a music festival, the music will just be there to create a nice atmosphere.

Open air cinema - summer months only

We would like the opportunity to host an open air cinema four times over the course of the warmer months (April - Sept). We do not have any exact dates in mind, but would guess that an event on either Friday or Saturday evening would be most popular with potential customers. As we need it to be fairly dark for the screen to work, we thought having guests arrive at around 6.30pm / 7pm and for the film to finish no later than 10.00pm so that everyone was off site by 10.30pm could work from the perspective of reducing impact on the nearby residents?

Outdoor evening events

We would like the opportunity to host some informal 'evenings in the sun' type events from say mid July to the first week of September whilst there are lots of holidaymakers in the area. We do not have a firm plan yet, but something along the lines of arriving from 5pm and having foodstalls, alcohol and soft drink stalls, as well as some live music on offer so that customers can make the most of the sunshine. We would happily position this towards the rear of the barn to ensure the noise was as far away from the road as practically possible. As above, happy for there to be a condition saying music had to be off by 10 / 10.30pm at the absolute latest.

Inside day / evening events

As an example, we would like to be able to put on ticketed events (so we can manage the numbers) for things such as: cheese & wine tasting evenings, supper clubs, cocktail making classes and craft workshops that may also include the provision of a glass or two of prosecco or similar. We haven't got anything approaching a definitive list but these are just some illustrative examples that we feel may work. We aren't sure what day of the week they would be on, but as the numbers would be relatively small and it would very likely only be recorded music on in the background for atmosphere, we hope these wouldn't pose any problem.

Inside events for things such as birthday parties / anniversary parties / weddings / wakes

We would like the potential to be able to host celebrations of various types inside the

barn. We think it is fair to assume that at least some of these events would like to be able to play either live or recorded music, but again we are happy to have a discussion with you as to the reasonable time schedules are for both live and recorded music. From looking at other venues, it seems that quite a few hire out their spaces for active use until midnight and then all guests are expected to have fully vacated the property by say 00.30am.

Outside marquee for weddings

We would like to be able to offer the chance to put up a marquee to the right hand side of the barn for parties / weddings (if looking at the site from the Norwich Road). We envisage only being able to offer this during the summer months due to the weather and appreciate that this could not become a 'every weekend' thing. As discussed with Adrian, we are happy for you to condition the number we can host and the time that any music must be turned off and when food & drink needs to stop being served. In truth, this is probably the type of event we are least interested in hosting from the list above, but it would still be nice from a commercial perspective to have the option to host a couple of marquee type events.

I hope the above is clear, but if you would like me to elaborate further on any of the points above, do please let me know.

Kindest regards

Katie

From: Adrian Nicholas Sent: 06 April 2023 14:45 To: Licensing Team (BDC)

Subject: RE: Premises licence application - Black Barn Farm, Norwich Road,

Salhouse, Norwich, NR13 6QG.

Hi Claire,

I have not been able to resolve this yet so can I lodge a holding objection on the basis of the prevention of public nuisance. Hopefully it will be resolved next week.

Regards,

Adrian.

Adrian Nicholas

Senior Community Protection Officer

Appendix Five

From: clerk.salhousepc@gmail.com

Sent: 07 April 2023 16:51 To: Licensing Team (BDC)

Cc: Claire Norman

Subject: Black Barn Farm, Norwich Road, Salhouse, Norwich, NR13 6QG

Importance: High

Good Afternoon,

Please see attached comments from Salhouse Parish Council regarding the premises licence for Black Barn Farm, Norwich Road, Salhouse, Norwich, NR13 6QG.

Kind Regards,

Sarah

Sarah Martin
Parish Clerk & Responsible Financial Officer
Salhouse Parish Council
Website: www.salhousepc.info

SALHOUSE PARISH COUNCIL

REPORT TO BROADLAND DISTRICT COUNCIL LICENSING COMMITTEE

7th APRIL, 2023

Premises Licence Application - Black Barn Farm, Norwich Road, Salhouse, NR13 6QG

Salhouse Parish Council OBJECTS to this Licence Application, based on the four Licensing Objectives, as follows:

Prevention of Crime and Disorder:

No comments

Public Safety

The following concerns are noted:

- Inadequate visibility at road entrance/exit for expected volumes of traffic at events attracting 500 people.
- No footway along the road for pedestrians arriving or leaving.
- No street lighting.
- No public transport availability late at night in this location.
- Additional pollution potential by concentrated vehicle use.
- Risk of unsafe parking along the road due to only 80 parking spaces on site for 500 visitors.
- Being constructed as an agricultural building, is there adequate Fire Safety provision for 500
 people built into the building?

The Prevention of Public Nuisance

The following concerns are noted:

- Potential disturbance to nearby residents by late night serving of alcohol.
- Potential disturbance to nearby residents by late night music, especially outdoor events.
- Being constructed as an agricultural building, is there adequate noise insulation built into the building? Have there been any noise monitoring trials?
- Potential disturbance to nearby residents by late night rowdy behaviour.
- Potential disturbance to nearby residents by late night noise and lights from departing traffic.
- Potential increase in litter.
- Reassurance would be sought that the serving of alcohol should only be in conjunction with a scheduled event, and that there is no proposal to operate a public bar on a daily basis.
- Concerns that additional time for setting up and clearing up would extend the hours of potential disturbance even further than stated hours.

The Protection of Children from Harm

No comments

Reference to Planning Application 20212212

Although it is noted that there is no direct link between the Premises Licence Application and any Planning Application, we would respectfully point out that many of the activities which are referred to in this licensing application are inappropriate to the agricultural use and setting of the site and potentially harmful to the neighbours' amenity and the character and appearance of the area, and as such do not conform to the conditions of the Planning Consent granted on 25th November 2022, including, but not limited to:

Condition 3 – Permitted uses Condition 4 – Products sold Condition 5 – Opening hours From: Katie Williams Sent: 14 April 2023 15:09

To: clerk.salhousepc@gmail.com **Cc:** Claire Norman Licensing Team

Subject: Premise Licence Application - Black Barn Farm

Dear Salhouse Parish Council,

I hope you are well.

Claire Norman from the Licensing Team at the Council forwarded me your objection report re: the application for a premises licence we submitted earlier in March 2023.

Myself and the building owner have read your comments and have responded in blue on the attached document.

We do understand and appreciate your concerns re: public nuisance but given the fairly limited scope of events we hope to hold in reality (as outlined in the document), we feel that they can be resolved.

If you would like any further explanation or to discuss things in person over the phone, please do not hesitate to contact me.

Kindest regards

Katie Williams

SUBSEQUENT COMMENTS BY KATIE WILLIAMS IN BLUE [MADE 14/4/2023]

SALHOUSE PARISH COUNCIL

REPORT TO BROADLAND DISTRICT COUNCIL LICENSING COMMITTEE

7th APRIL, 2023

Premises Licence Application - Black Barn Farm, Norwich Road, Salhouse, NR13 6QG

Salhouse Parish Council OBJECTS to this Licence Application, based on the four Licensing Objectives, as follows:

Prevention of Crime and Disorder:

No comments

Public Safety

The following concerns are noted:

- Inadequate visibility at road entrance/exit for expected volumes of traffic at events attracting 500
 people. This point was addressed with the relevant bodies at the planning application stage.
- No footway along the road for pedestrians arriving or leaving. This issue is now being dealt with as
 part of the discharge of planning conditions placed on the development when the change of use was
 granted.
- No street lighting. We believe this an issue for Public Highways to consider. We respectfully note that the vast majority of roads in rural areas do not have street lighting.
- No public transport availability late at night in this location. We note that there is very limited late night public transport available to residents throughout much of rural Norfolk. We believe that the vast majority of guests will come in their own vehicles or in pre-booked taxis.
- Additional pollution potential by concentrated vehicle use. We do not believe that the number of
 events we are in reality planning on hosting will create a significant increase in pollution. Please see
 my comments made later on in this document which give more detail on this point.
- Risk of unsafe parking along the road due to only 80 parking spaces on site for 500 visitors. We
 have hosted Farmers Markets 15 times since December 2020 (which have regularly attracted 500
 visitors), and as far as we are aware, no one has ever parked on the road. We do not believe that
 these events have every caused any parking related issues to have been reported to the local
 authorities.
- Being constructed as an agricultural building, is there adequate Fire Safety provision for 500
 people built into the building? This is currently being dealt with by 1st Class Fire Services in
 Norwich. A Risk Assessment is being carried out and a suitable detection and alarm system is
 being installed from 24 April 2023.

The Prevention of Public Nuisance

The following concerns are noted:

- · Potential disturbance to nearby residents by late night serving of alcohol.
- · Potential disturbance to nearby residents by late night music, especially outdoor events.
- Being constructed as an agricultural building, is there adequate noise insulation built into the building? Have there been any noise monitoring trials?
- . Potential disturbance to nearby residents by late night rowdy behaviour.
- Potential disturbance to nearby residents by late night noise and lights from departing traffic.
- · Potential increase in litter.
- Reassurance would be sought that the serving of alcohol should only be in conjunction with a scheduled event, and that there is no proposal to operate a public bar on a daily basis.
- Concerns that additional time for setting up and clearing up would extend the hours of potential disturbance even further than stated hours.

Katie Williams has been in discussion with various Local Authority bodies, including the Community Safety Operational Unit Licensing Officer and the Senior Community Protection Officer. Following those discussions, we have sent in more detailed explanations of exactly what type of events we are hoping to host. We have no desire to create a public nuisance nor do we wish to host a huge portfolio of events (especially outside ones). We applied for this Licence to enable our business to grow and diversify, but our ambitions are ultimately quite limited in scope and we are happy to engage with the relevant bodies to place conditions on us to ensure that public amenity is not lost. I have copied and pasted the email I sent to both aforementioned parties above:

I have done some thinking about specifically what it is we would like to do 'events' wise at Black Barn Farm, and below are my thoughts.

I have presumed that selling alcohol in small quantities (predominantly Norfolk produced beers, ciders and wines) in my shop unit during its regular opening hours is not deemed contentious, so have not referenced that side of things in the below.

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The Protection of Children from Harm

No comments

Reference to Planning Application 20212212

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Condition 3 – Permitted uses Condition 4 – Products sold Condition 5 – Opening hours